

# L.E.A.D. Mentorship Program

## ***Mentee Checklist***

This checklist provides clear steps and guidelines to ensure a successful and impactful mentorship.

### **As Soon as You Are Assigned a Mentor**

- ☐ Set up an initial meeting to introduce yourselves and get to know each other.
- ☐ If you feel that your mentor assignment is not a good fit, contact [sarah@fmrealtor.com](mailto:sarah@fmrealtor.com).

### **During Your First Meeting**

- ☐ Decide on the frequency of meetings with your mentor and determine the best methods of communication (text, email, etc.).
- ☐ Learn about what you can gain from attending FMR Connections events. Learn what to expect and how to network.

### **During Ongoing Meetings**

You will gain an understanding of and see the value in:

- ☐ FMR Committees
- ☐ FMR Awards
- ☐ The FMR Board of Directors and their role
- ☐ FMR Events
- ☐ The FMR website and social media
- ☐ FMR education sessions (CE Classes, Hot Topics, etc.)

### **Leading Up to and During Events**

- ☐ Before the first Connections event, check in with your mentor to ask any questions and make plans to attend together.
- ☐ Meet up with your mentor at the event and sit with them.
- ☐ Introduce yourself to other REALTOR® members and business partners.
- ☐ Form connections with other REALTOR® members and business partners.
- ☐ Invite others from within or outside of your brokerage to attend.

### **At the Conclusion of the Mentorship**

The mentorship will be considered complete once you as the mentee have:

- ☐ Attended at least two Connections breakfasts/luncheons.
- ☐ Invited at least two people to join you at a Connections event.
- ☐ Attended at least one other FMR event (REALTOR® Ring Day, Member Appreciation Week, Golf Tournament, Annual Party, Awards Event, etc.).
- ☐ Become comfortable using the FMR website to find information throughout the year.
- ☐ Gained an understanding of all FMR committees.
- ☐ Signed up for or continue to serve on an FMR committee.
- ☐ Connected with other REALTORS® and business partners to build ongoing relationships.

**Mentors and mentees who successfully complete the mentorship program will be recognized at the Awards Event.** As a mentee, you should plan to attend.

